

DRAFT City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, July 13th, 2020 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:00 PM.

2 — New Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Present)

2.1 — Public Participants:

Katie Buss	Sharon Wargi	Louise DiPaolo	Roger DiPaolo	Becky Tenant
Susan Crew				

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Special (Postponed Regular) Meeting Minutes of June 15th, 2020

- Sue Crew wanted to know who the local was who requested the City Finances be investigated by the State of Alaska. Mayor Poelstra noted the name of the person was not referenced during the discussion, and it was not necessary or pertinent to discussing the question at hand.

Consensus of the public attendants was taken in favor, one objection was noted.

Motion:

Mayor Poelstra moved to pass the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Letter(s) to AP&T Regarding Limited Phone Service Availability, Discussion and Decision.*
- b: *DNR Conveyance Application for DOT Harbor Improvements, Discussion and Decision.*

New Business:

- a: *Budget Amendment Ordinance #20-23NCO for Bulk Fuel Painting / Maintenance, Discussion and Decision.*
- b: *Stabilizing Plastic Mesh Bid Opening (postponed until August), Discussion and Decision.*

4 — Mayor's Report:

Mayor Poelstra reported that he had spoken with the State regarding the status of the municipal entitlement process. A legal matter came up with their attorneys regarding access to waterways in the municipal entitlement areas. This is impacting several other municipalities as well and they don't have a known timeline yet. The agency expects to be moving ahead to the next step in the process over the next month.

Mayor Poelstra also reported that the new dock phone parts arrived, but will discuss under the agenda item. AP&T came out to Edna Bay and walk around with to inspect and photograph the condition of the hardline system in Edna Bay, and evaluate possible areas to provide line extensions to new homes.

The Bulk Fuel Gas Boy parts are on order. The facility took a new load of fuel on Saturday, and Sam Johnson performed the facility pressure testing over the last few weeks. Tyler noted he will report on these items under Bulk Fuel.

A local has requested something be done with the finger floats. The new harbor was originally supposed to be under construction by this month, but since the harbor it has been delayed into next year due to COVID-19 Tyler felt it is best to go ahead and decide what to do with the finger float right away.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

Myla Poelstra read back the Treasurer's Report. She shared that DCRA's Quickbooks expert gave her some recommendations to make our current system work better for us the way we are currently using it. Myla will be working to incorporate them over the next few months and will update everyone as they become available.

7 — Committee Reports

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) reported that the one remaining City stall float is in need of removal, and it needs to be legally transferred to someone before it can be removed. Originally the City had worked to line up the DOT contractor removing it when they came in to install the new dock. It has been left in place for now to reduce congestion at the dock, since there is already a "Use At Your Own Risk" sign at the access and the boat currently tied to the float is a non-running vessel.

Mayor Poelstra felt that to save the City attorneys' fees and provide a simple method of transferring ownership, the City could do what it has with all other assets in the past and put the float out to bid starting at \$1. The City will need to work with whoever is taking care of Aaron's boat before the float can be moved. The City had previously looked into giving the old stall float to Jim Widmyer if he was still interested and after our attorney had created a legal document for him to sign, however the cost to the City is significantly higher to have the attorney draft a legal bill of sale document than to just sell it as-is-where-is for a \$1, if Jim is still interested. It is simpler for the City and Jim Widmyer to process the sale through an bid / award process.

Consensus of the public attendants was taken in favor of putting the float out to bid, no objections were noted.

Motion:

Mayor Poelstra moved to adopt FY' 21 Budget Ordinance #20-22NCO as presented.

- *Seconded by Councilor (Mr.) Williams*
- **Approved by unanimous vote of the Council**

Mayor Poelstra noted that the City continues to be obligated \$100K to the new harbor project, and the City's funding priority is the new harbor project.

7.2 — Road Committee:

Michael Williams noted that the mesh fabric bid was delayed while the City looks into the value of the material before putting it out to bid, since early research shows it has a high resell value. He wanted to make sure the sale is also fair to the City, since it is a material from the BFF construction the funds from the sale will go back into supporting work and supplies at the BFF facility.

Michael Williams (Road Chairman) had said until the City has its own rock sources, not much road work can be done. After the City has rock, he would like to see a road contract put together to fix Limestone Rd., since the road continues to degrade and as in need of lots of work. He also said there are some areas of the road that are in need of a brushing party.

7.3 — EMS Committee:

Karen Williams (EMS Administrator) had no report.

7.4 — Search & Rescue Committee:

No report.

7.5 — Fire Committee:

Lee Greif (Fire Chief) no report.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) reported that pressure tests with Sam Johnson were a success, and all transfer lines were tested at 1.5 times their rated MAWP (Maximum Allowable Working Pressure). Lines were tested at 225PSI for 15 minutes and didn't drop any pressure over that period. Sam honored his estimated price of \$1000. The process took longer than anticipated, and so in the future his price will go up to around ~\$1600.

The load of fuel taken on Saturday went quickly, only one problem occurred when transferring into the #1 tank. A high level sensor went off when Petro was attempting to put fuel in the tank, which prevented the transfer to that tank from taking place. Tyler will call the contractors who setup the facility and see if they have any advice on what could have happened and how to resolve the problem before the next load of fuel.

8 — Old Business

Item A - Letter(s) to AP&T Regarding Limited Phone Service Availability (...):

Mayor Poelstra reported that AP&T came out to work on the power system on the hill, and walk the roads to take a look at where the newest homes were past Thayer Creek so they can evaluate how to get service to them. Kreiss-Tomkins office is conducting an ongoing dialogue with the City and AP&T regarding expanding phone service availability. Their office is aware of how most of the households in the Bay used to have phones, and how after the new wireless system was setup coverage was restricted, and as people put lines on the old system on vacation they were disconnected permanently by the phone company.

Since the last Regulatory Commission of Alaska docket setup by the community is so old, Kreiss-Tomkins office recommends residents who want phones all call AP&T and ask for new service, and then document their previous experience being denied service after having a phone, or declined service when making a request. Their office would like letters from residents documenting their history with phone access in town and their need for service. While AP&T is processing new requests, it is important to keep the dialogue active while there is focus on finding a solution.

Mayor Poelstra felt it is important for residents to write letters, request new lines and keep energy on this dialogue while Kreiss-Tomkins office and AP&T are focused on Edna Bay. Letters can be turned into the City Clerk and will be compiled and sent via return-receipt so we can confirm they were delivered.

The dock phone has been an ongoing issue for a while. The City replaced the old power system that had failed. All of the lights and devices came on. AP&T was provided access to the phone box on the dock, but they were unable to fix the phone during their visit. It appears the modem for the dock phone has now failed. Tyler is volunteering his time to continue working to install parts and fix the phone. He has called into AP&T and again requested a solution to the dock phone issues.

Item B - DNR Conveyance Application for DOT Harbor Improvements, Discussion and Decision:

Mayor Poelstra indicated that there have been issues for some people accessing the document. This document doesn't need to be approved at this meeting, but it is a document we have previously agreed to accept when we passed the resolution for the new harbor project with DOT. The City agreed to wait on processing the document until the harbor bid was awarded and provided notice to proceed. Once the City has agreed to the resolution, it cannot be rescinded and would put the City on the hook for \$1000/yr in lease fees for the harbor if for some reason there were no bidders and the City had already signed it.

Since there is now a contractor locked in, the City can proceed. DOT and DNR are anticipating receipt of the document in the near term. Mayor Poelstra recommended everyone take their time to carefully review the document between now and the next meeting and ensure any important questions are discussed by the next meeting when the resolution should be adopted.

9 — New Business

Item A - Budget Amendment Ordinance #20-23NCO for Bulk Fuel Painting (...):

Mayor Poelstra indicated that the ordinance does not currently have a figure since there are various safety items that are needed, funds for maintenance activities including painting, and additional funds for supplies. The new O&M budget has been reduced by the amount for the Gas Boy parts and Sam Johnson's pressure testing, so that amount needs to be replenished to restore our regular annual O&M budget and also include a figure for the additional supplies and items.

Mayor Poelstra suggested that we include \$1000 for painting pipes and tanks and \$1000 for supplies. Supplies will include safety harnesses, brooms, painting tools, gloves and other regularly used items. The budget will include an additional \$1500 to recover funds used on parts and pressure testing, bringing the budget amendment to \$3500.

Consensus of the all attendants (council and public) was taken in favor of draft ordinance #20-23NCO as presented, no objections were noted.

Motion:

Mayor Poelstra moved that we include \$3500.00 in draft budget amendment #21-23NCO and accept it as presented..

- *Seconded by Councilor (Mrs.) Poelstra*
- **Approved by unanimous vote of the Council**

Item B - Stabilizing Plastic Mesh Bid Opening (postponed until August) (...):

Discussed under Roads. Item postponed to August City Council meeting.

10 —

Persons to Be Heard

Sue Crew stated in the prior set of minutes the Mayor indicated FOIA and time tables were noted in recent record requests. She then recited summarized statements regarding FOIA, APOC, AAC and other record request processes related to State and Federal Agencies. She stated she can say whatever she wants during person's to be heard and that it is not up to the voters to decide if records are provided to someone.

Louise DiPaolo noted as a community effort she wanted to remind everyone that there is a playground repair project taking place on Wednesday.

Adjournment

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor Henson.

Meeting adjourned at 7:09 PM.